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A CUSTOM  
BOOTH?

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SHIPPING  
TO AND FROM  
A TRADESHOW?



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NEED ANYTHING?

Phone: 305-751-1234  
| Fax: 305-751-1298

## Expo Quick Facts/ Show Information

Deadline date to receive discounted rates: July 16, 2025

### SCHEDULE

Exhibitor Move-in:	Friday,	August 1, 2025	8:00am - 6:00pm
Show hours:	Saturday,	August 2, 2025	10:00am - 5:00pm
	Sunday,	August 3, 2025	10:00am - 5:00pm
Exhibitor Move-out:	Sunday,	August 3, 2025	5:00pm - 10:00pm
Reroute freight:	Sunday,	August 3, 2025	10:00pm

### MOVE OUT

All carriers must check-in no later than **8:00pm on Sunday, August 3, 2025**. If your carrier does not check-in by the designated time above your freight will be rerouted through eLogistics. Exhibitors need to be clear by **10:00pm**

All freight must be labeled and a Bill of Lading filled out and returned to the Expo Service Desk before leaving your booth. **Any exhibitors without a card on file will have their freight held until paid in full.**

### EMPTYIES

Empties will come out starting at 5:00pm on Sunday, August 3, 2025. This will take between 1 to 3 hours. Please plan your hotel and travel arrangements accordingly.

### SHOW COLORS

Back Drape: Blue/White/White/Blue

Side Drape: Blue

Table Drape: Blue

### CARPET COLOR

The booth area is **NOT** carpeted. You may carpet your booth area in any offered color, please see our enclosed Carpeting form for color selection and pricing.

### BOOTH EQUIPMENT PACKAGE

Each 10' x 10' booth area will be provided with an 8' high background drape, 3' high side drape, one 6' skirted table, two black side chairs, one wastebasket, one booth Identification sign (7" x 44"). (Black Helvetica letters are standard for the ID Signs)

**IF YOU WANT TO ADD GRAPHICS, ADDITIONAL FEATURES, OR ANY SPECIFIC REQUIREMENTS TO MAKE YOUR BOOTH UNIQUE, PLEASE CONTACT US.**

ALL ORDERS MAY ALSO BE PLACED THROUGH OUR SECURE  
ONLINE PORTAL (<https://expocci.boomerecommerce.com>)